

MINUTES OF MEETING (MOM)

DATE: 16 /01/2019

AREA: CMS LIBRARY

ROOM: AREA HEAD'S OFFICE

MEETING ATTENDED BY:

- Area Head
- Coordinators
- Student Representatives

Discussion Points

- Workshop Theme and Details
- Date and Facilitator Details
- Budget and Approval by Area Chair Budget is nil.
- Promotional Details- Brochure/ Poster
- **Date: 0**1-02-2019 &06-02-2019
- **Venue:** CMS b-school library
- Participants: 65
- Topic: Online Resource Centre
- Facilitator: Mr. Prithviraj, Librarian
- Discussing, finalizing and approval of activities and other details of the session with Area Chair

SIGNATURES:

1.	Area Chair
2.	Faculty Coordinators
3.	Faculty Coordinators
4.	Student Representatives



WORKSHOP ON ONLINE RESOURCE CENTRE

DATE: 01-02-2019 &06-02-2019

VENUE: CMS B-SCHOOL LIBRARY

PARTICIPANTS: 15+50

TOPIC: ONLINE RESOURCE CENTRE

FACILITATOR: MR. PRITHVIRAJ, LIBRARIAN,

SUMMARY: YES

PHOTOS: YES



WORKSHOP ON ONLINE RESOURCE CENTRE

SUMMARY:

CMS B School, Jain (Deemed-to-be University) Conducted a live workshop on Online Resource Centre, a Library orientation program. Mr. Prithviraj, Chief Librarian. The workshop was conducted in the library of CMS B-School. The practical hands-on training was provided to the students to facilitate online resource access to the students.

During the sessions, the students are taught about how the information resources are organized by using a classification tool like DDC. Ex. 658 General Management 658.1 accounting etc. for their easy location. In the orientation, students are informed about subscriptions of Newspapers, CDs, past exam papers and how they are displayed in library based on its subject for current information.

Students will be provided hands-on activity, which strengthens their knowledge of accessing right information with more accuracy. Student learn that there are better ways to tackle their assignments, project works and research than by just depending on Google by accessing subscribed online resources such as EBSCO, Emerald insight and Capital Line to get direct access to authenticated journal articles, books and statistical information. Also, they learnt to use the library tools like 'Subject Guide' WEB OPAC, Article Indexing and Case Studies.

The online library programme was provided to the students of second semester, Aviation Management on 1st February 2019. The workshop included a detailed information on all the library resources both online and offline resources available at the disposal of students. It was an interactive session; the students were clarified on issues found to be explained.

And the students of second semester MBA were also provided with online library programme on 6th February 2019. With 50 participants a detailed hands-on training was provided.



Details of Library Resource training (online resources)

Sl	Date	Theme	Resource	No of	Progeramme
			Person	Participants	
1	01.02.2019	Online	Mr.Prithviraj,	15	Aviation
		Resources and	Chief		Management,
		its application	Librarian,		Semester 2
			CMS Business		
			School		
2	06.02.2019	Online	Mr.Prithviraj,	50	MBA,
		Resources and	Librarian,		Semester 2
		its application	CMS Business		
			School		



Fig 1.1: MR. PRITHVIRAJ, LIBRARIAN, CMS B School, Jain (Deemedto-be University) Conducted a live workshop on Online Resource Centre, a Library orientation program on 01-02-2019 & 06-02-2019 for MBA Batch of 2018.

Mr. Prithviraj, Chief Librarian explaining online resource access during the session





Mr. Prithviraj, Chief Librarian explaining online resource access during the session



Feed Back analysis

Feedback analysis for Workshop on Online Resources and Its Application 1/02/2020 & 6/02/20

The workshop overall was well received by the students. 15+50=65 Students

	Wt									
	Score >	5	4	3	2	1		187		0.1
Questions to Map Pos	List of Pos & PSOs	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Total	Wt. Scor e	Max scor e	% ag e
The Workshop helped me to learn new / Improve new skill and competency	PO1 PO5 PO7	30	28	6	1	0	65	282	325	87 %
The workshops objectives were clearly stated and achieved	PO1 PO5 PO7	22	30	4	8	1	65	259	325	80 %
The workshops content & coverage was relevant	PO5 PO7	28	30	4	1	2	65	276	325	85 %
The time was well managed during the workshops		28	30	1	5	1	65	274	325	84 %
The facilitator of the workshop was knowledgeable & resourceful	PO1	33	28	3	1	0	65	288	325	89 %

Attainment Calculation:

POs	Q1	Q2	Q3	Q4	Q5	Captured By	Total Attainment Score	Level Achieved
PO1	87%	80%	Q.J	Q.T	89%	Q1 Q2 Q5	85%	3
PO2	01 /0	0070			0370	Q I QZ QJ	0370	3
PO3								
PO4								
PO5	87%	80%	85%			Q1 Q2 Q3	84%	3
PO6								
PO7	87%	80%	85%			Q1 Q2 Q3	84%	3
PSO1								
PSO2								
PSO3								·